



Position: CBAT (Community Based Acute Treatment) Supervisor
Department: CBAT
Location: Needham Campus
Days/Hours: 40 hours, Monday – Friday 7:30a-3:30p
Classification: Non exempt

Summary of position: To directly supervise CBAT day staff; oversee running of CBAT day programming for children with emotional, behavioral and learning disabilities. Committed to child centered, family focused culturally competent care and strength based treatment.

Education

Required: Associates or Undergraduate degree in related field strong written and verbal communication skills;

Preferred: Associates or Undergraduate degree in related field.
Valid Massachusetts Driver’s License

Experience

Required: At least two years’ experience working with children with emotional, learning, and behavioral disabilities in a residential treatment center or special education school.

Preferred: At least one additional year as a supervisor in a residential treatment center.

Mental Abilities

Required: Ability to be flexible and work collaboratively. Ability to respond to emergency situations quickly and safely. Ability to work in a stressful and fast paced environment that requires managing multiple priorities at the same time. Ability to make sound decisions quickly and effectively. Must understand child development, and the impact of emotional, behavioral, and learning disabilities. Must understand issues of confidentiality. Must be receptive to supervision and professional development.

Physical Abilities

Required: Ability to work and stand for extended periods of time. Job may require bending, stooping, stretching, and lifting. Job requires energy and stamina. Ability to participate in activities with children. Job requires the ability to perform therapeutic physical intervention as needed.

Essential functions:

1. Work as a leader in a multidisciplinary team to further the emotional, behavioral, and educational development of children at Walker.
2. Supervise and provide a therapeutic milieu in the CBAT, including managing the daily schedule and ensuring therapeutic recreational programming occurs.
3. Work with the Education, Inc. tutor to ensure optimal educational structure is followed
4. Conduct weekly CBAT day program staff meeting to ensure that all staff have all pertinent information from the agency
5. Directly manage the performance of assigned child care staff, including individual and group supervision and staff evaluations. Ensure that bi weekly supervision is held with all direct care staff.
6. Facilitate the overall schedule and structure of the CBAT day, including daily, weekly, and monthly.
7. Follow Walker's communication protocols and assist staff in following those protocols.
8. Ensure treatment plans are carried out effectively.
9. Build relationships with parents.
10. Represent CBAT at rounds meetings three times/weekly.
11. Ensure the clinical goals are implemented within the milieu.
12. Provide direct care support within the milieu.
13. Ensure that administrative functions of assigned residences are properly completed, including oral and written reports, medication administration, and maintaining a safe and healthy environment.
14. Understand, apply, model, and teach Walker's model of child care, including therapeutic crisis intervention and physical restraint.
15. Properly attend to administrative functions of supervisory work, including attending, participating, and leading required meetings, completing assigned oral and written report writing tasks; and actively participating in supervision and professional development opportunities offered at Walker.
16. Provide leadership and training to child care staff through mentoring in the milieu and leading formal trainings.
17. Be available if needed to conduct CBAT admissions, if needed.
18. Conduct interviews for childcare worker positions, or as assigned.
19. Additional responsibilities as assigned.

Supervision to be received: Biweekly, from Assistant Director of Residential Services

Supervision to be exercised: Bi weekly supervision of residential child care staff, including individual and group.

The Walker School is an Affirmative Action/Equal Opportunity Employer committed to diversity in the workplace.

